

LANDLORD TENANT CHECKLIST



Note: This checklist is intended for use as a record for the condition of the rental unit. This list does not obligate the landlord to make repairs.

Keys & Abbreviations:

NC: Needs Cleaning

NP: Needs Painting

NR: Needs Repair

SC: Scratched

NSC: Needs Spot Cleaning

NSP: Needs Spot Painting

RP: Needs Replacing

Other: _____

Living Room

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Carpet/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Fireplace		

Entry/Dining Room

Item	Condition Moving In	Condition Moving Out
Paint Walls		
Ceiling		
Carpet/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Closet		

Other Comments on Living Room, Entry and/or Dining Room:

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Kitchen

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Tile/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Refrigerator		
Oven		
Burners		
Microwave		
Cabinets		
Sink/drain		
Garbage Disposal		
Dishwasher		
Counter Surfaces		
Fan		

Master Bedroom

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Carpet/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Closet		

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Smaller Bedroom

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Carpet/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Closet		

Larger Bedroom

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Carpet/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Closet		

Other Comments on Kitchen or Bedrooms:

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1st Floor Bathroom

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Tile/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Sink/drain		
Faucets		
Toilet		
Fan		
Mirror		
Towel Rack		

Master Bathroom

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Tile/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Sinks/drains		
Faucets		
Cabinets		
Toilet		
Fan		
Mirror		
Bath tub		
Shower		
Towel Rack		

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2nd Floor Bathroom

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Tile/Floors		
Windows		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		
Sinks/drains		
Faucets		
Cabinets		
Toilet		
Fan		
Mirror		
Bath tub		
Shower		
Towel Rack		

Front Porch

Item	Condition Moving In	Condition Moving Out
Paint		
Light Fixtures		

Back Deck

Item	Condition Moving In	Condition Moving Out
Paint		
Light Fixtures		

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Garage

Item	Condition Moving In	Condition Moving Out
Floor		
Walls		
Opener		
Outlets		

Mechanical

Item	Condition Moving In	Condition Moving Out
Water Heater		
Smoke Det.		
Thermostat		
Furnace		
A/C		
Washer		
Dryer		

Basement

Item	Condition Moving In	Condition Moving Out
Floor		
Walls		
Ceiling		
Outlets		
Light Fixtures		

Number of Keys

Item	Moving In	Moving Out
House		
Mailbox		

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Laundry Room

Item	Condition Moving In	Condition Moving Out
Paint/Walls		
Ceiling		
Tile/Floors		
Window		
Blinds		
Screens		
Doors		
Light Fixtures		
Outlets		

Other Comments: (Unusual odors, condition of the outside of the dwelling, yard or any rooms not listed).

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Moving In

Move-In Date: _____

Landlord: _____ Date: _____

Tenant: _____ Date: _____

Tenant: _____ Date: _____

I/We (the tenant(s)) understand that unless otherwise noted, all discrepancies will be the tenant's responsibility and will be deducted from the security deposit at the time of move-out.

Moving Out

Move-Out Date: _____

Landlord: _____ Date: _____

Tenant: _____ Date: _____

Tenant: _____ Date: _____

Tenant's Forwarding Address:
